

GAZELEY PARISH COUNCIL

Clerk: Karen Peck, email: clerk@gazeleyparishcouncil.gov.uk
Chairman: Paul Kinnon

NOTICE OF MEETING: Full Council - Gazeley Parish Council
TIME: 7pm
DATE: Wednesday 10th September 2025
VENUE: Gazeley Village Hall

MEMBERS 6
VACANCIES 1
QUORUM 3

Minutes

Present: Councillor Kinnon (PK) Chair, Raithaha (SR) Vice-Chairman, Grimwood (KG), Moatt (JM) and four members of the public. District Councillor Dicker (RD) and 9 members of public.

100925/1 CHAIRMANS WELCOME

The Chair welcomed everyone to the meeting and thanked them for attending

100925/2 TO RECORD APOLOGIES FOR ABSENCE

Councillor Connolly – apologise accepted

100925/3 MEMBERS' DECLARATIONS OF INTEREST

None were made.

100925/4 TO RECEIVE DISTRICT AND COUNTY COUNCIL REPORTS

RD gave introduction and brief outline.

100925/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF: Annual Parish Council Meeting of 9th July 2025

It was unanimously RESOLVED to approve the Parish Council Meeting minutes of 9th July 2025 as a true and accurate record of the meeting. Motion carried.

Proposed SJ Seconded KG

100925/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes maximum)

Members of the public asked the viability of the PC taking over the ruling of the village gazette, Chair informed this is an agenda item.

Members of the public asked about issues with travellers and the open land/park we have in the village, it was noted that a plan in place and this was tested and works satisfactorily.

It was further noted that Anglian Water will replace any vegetation removed due to the water mains works.

A member of the public raised concerns over the dangerous state of the Higham Road.

A member of the public raised concern over the changing room hut on the recreation ground. It was noted the Parish Council await Savills instruction and have chased various times

100925/7 COUNCIL BUSINESS

- a) Co-option of Parish Councillor
- b) The Parish Council had received one application for co-option to the vacant seat but due to personal issues the applicant was unable to attend the meeting tonight. Co-option to be deferred to November meeting.
- c) To update on Parish Council Banking arrangements
It was noted that KG was now live on the Parish Council accounts, and the Clerk has admin rights. It was noted that adding SR and SJ would be beneficial and this was to be added to the next agenda.
- d) Update on War Memorial Working Party – Cllr Kinnon/Connolly
Working committee set up with RC and villagers to be asked to join and contribute and start looking for funding. RD noted he may be able to help.
- e) To review play area inspection report
The report was reviewed, and no actions were needed. Gate issue had already been resolved.
- f) To discuss village green bollards – Cllr Raithatha

The Parish Council had been contacted to note the deterioration of the bollards. One quotation had been sourced to replace missing only and was £1800. It was **RESOLVED** to monitor and include any replacements/removal in the War Memorial build. **Proposed PK Seconded SR**

- g) To note Assertion 10 Compliance is now completed and the Council Website/Email are now .gov Noted.
- h) To note NJC Salary pay award agreement reached and implemented accordingly Noted.
- i) To note exempt status for the Annual Governance and Accountability Return for 2024-25 has been approved and completed by the external auditor. Noted and thanks to Clerk and Internal Auditor for their hard work.
- j) To discuss the village newsletter
PK suggested a bimonthly edition, funded by the PC. Members of the public were against this idea. SR advised that funding had been sourced and would provide 6 months of running costs, and RD would look at support from his budget.
- k) To note the Parish Council has written to the developer and awaits an update
The PC confirmed they had written to the developer, again. They are unable to do anything further as the developer has started building works. If the PC do not receive a reply from the developer soon the PLA would be changed or maybe taken away.
- l) To note the Tree Boarding Recreation Field was removed by Joshua Tree on 4th September 2025. Noted.

100925/8

FINANCE

- To approve payments, income, and bank reconciliation up to 31st August 2025

August

Lloyds Bank – Service Charge £4.25

Gazeley PCC – Donation £750.00

Gazeley Village Hall – Donation £750.00

HMRC, Staffing and Expenses £680.35

SP Landscapes – Grass Cutting (July) £963.41

NB Recycled Furniture – 2 x picnic benches £1584.60

Interest – May and June £25.88

All payment, income and bank reconciliation were unanimously **APPROVED**. Motion carried.

Proposed SR Seconded PK

100925/9

**PLANNING
TO DISCUSS**

None

UPDATES:

None

100925/10

DIARY DATES – 12th November 2025 7pm

Meeting closed at 20.08

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K Peck

Karen Peck

Clerk & Responsible Finance Officer

Gazeley Parish Council

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P Kinnon

Paul Kinnon

Chairman

Gazeley Parish Council

Dated: To be signed at November 25 meeting